

**The Coastal Alabama Leadership Council  
Welcomes applicants for the position of:  
Executive Director**

**The Leadership Council's Mission:** To facilitate collaboration between existing chambers of commerce, educational institutions, faith-based communities, governmental and non-governmental organizations and others for this purpose:

To advance a broad-based agenda that assures a healthier environment, a healthier society, and a healthier economy for Coastal Alabama – in essence, a more resilient region. To foster economic development, the creation of jobs and business and the enhancement of quality of life in the Alabama Gulf Coast region.

**Position:** Executive Director of Coastal Alabama Leadership Council (CALC).

**Management Responsibility:**

The Executive Director is responsible to the officers and Board of Directors for overall coordination of the public policy program of work for the CALC; organization and procedures; income and expenditures; employment, training and supervision of staff; interpretation of policy; maintenance of facilities; and strategic planning.

**Job Specifications:**

- Proven leader with track record of achieving objectives
- Adept at identifying and seizing opportunities for regional public policy advancement
- Skilled at strategic planning and implementation
- Ability to quickly establish and build ongoing, productive relationships with various stakeholder groups, inspiring cooperation and channeling their efforts toward productive advancement of the region
- Proven skill at leading and managing committees to ensure achievement of desired outcomes
- Exceptional communication skills and history of effectively nurturing communications with diverse stakeholder groups
- Ability to energize and engage sophisticated executive volunteers with personal involvement and commitment
- Knowledgeable of how legislative bodies and elected officials on local, city, county, regional, state, and national levels operate
- Media savvy and demonstrated skill at leveraging all forms of media from print to internet
- Politically aware and astute while remaining apolitical
- Proven coalition builder able to meld the interests and resources of diverse groups and apply that force toward advancing the region's public policy interests

- Proven project management skills and business management skills
- Financial acumen and financial management skills
- Degree required, advanced degree a plus. Experience earned in executive leadership role in a chamber of commerce, economic development organization or similar enterprise is preferred

Candidates must be willing to undergo background check, including drug screening, criminal, credit and Candidate consents to same

**Personal Attributes:**

- High integrity
- Initiative and maturity
- Confidence and charisma
- Readily approachable
- Leadership stature
- Executive presence to readily inspire confidence and trust. Ability to act as ambassador for the region
- Ability to influence in a non-polarizing manner. A consensus builder
- Intuitive
- Success-oriented with servant leadership mindset
- Well grounded and innovative
- Flexible and adaptable
- Good facilitation skills
- Outstanding verbal and written communication skills
- Effective at presentations and on-camera interviews
- Comfortable interacting with broad range of constituents including CEO's, boards, media, elected officials, community groups, volunteers, etc.