

**The Coastal Alabama Leadership Council
Welcomes applicants for the position of:
Executive Director**

The Leadership Council's Mission: To facilitate collaboration between existing chambers of commerce, educational institutions, faith-based communities, governmental and non-governmental organizations and others for this purpose:

To advance a broad-based agenda that assures a healthier environment, a healthier society, and a healthier economy for Coastal Alabama – in essence, a more resilient region. To foster economic development, the creation of jobs and business and the enhancement of quality of life in the Alabama Gulf Coast region.

Position: Executive Director of Coastal Alabama Leadership Council (CALC).

Management Responsibility:

The Executive Director is responsible to the officers and Board of Directors for overall coordination of the public policy program of work for the CALC; organization and procedures; income and expenditures; employment, training and supervision of staff; interpretation of policy; maintenance of facilities; and strategic planning.

Job Specifications:

- Proven leader with track record of achieving objectives
- Adept at identifying and seizing opportunities for regional public policy advancement
- Skilled at strategic planning and implementation
- Ability to quickly establish and build ongoing, productive relationships with various stakeholder groups, inspiring cooperation and channeling their efforts toward productive advancement of the region
- Proven skill at leading and managing committees to ensure achievement of desired outcomes
- Exceptional communication skills and history of effectively nurturing communications with diverse stakeholder groups
- Ability to energize and engage sophisticated executive volunteers with personal involvement and commitment
- Knowledgeable of how legislative bodies and elected officials on local, city, county, regional, state, and national levels operate
- Media savvy and demonstrated skill at leveraging all forms of media from print to internet
- Politically aware and astute while remaining apolitical
- Proven coalition builder able to meld the interests and resources of diverse groups and apply that force toward advancing the region's public policy interests

- Proven project management skills and business management skills
- Financial acumen and financial management skills
- Degree required, advanced degree a plus. Experience earned in executive leadership role in a chamber of commerce, economic development organization or similar enterprise is preferred

Candidates must be willing to undergo background check, including drug screening, criminal, credit and Candidate consents to same

Personal Attributes:

- High integrity
- Initiative and maturity
- Confidence and charisma
- Readily approachable
- Leadership stature
- Executive presence to readily inspire confidence and trust. Ability to act as ambassador for the region
- Ability to influence in a non-polarizing manner. A consensus builder
- Intuitive
- Success-oriented with servant leadership mindset
- Well grounded and innovative
- Flexible and adaptable
- Good facilitation skills
- Outstanding verbal and written communication skills
- Effective at presentations and on-camera interviews
- Comfortable interacting with broad range of constituents including CEO's, boards, media, elected officials, community groups, volunteers, etc.